

KeySync Owner's Manual

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Installation of KeyLink 1.0 Software-

The **KeyLink** software program is designed to be loaded into the **Applications** menu of your **Palm Computing Connected Organizer**. The software must be loaded into a personal computer, and then loaded into the **Palm Computing Device** via the **HotSync** operation.

The **KeyLink** software was written specifically to allow your **Palm Computing Device** to recognize information from the **KeySync** keyboard. To load the software to a personal computer, the **Palm Desktop** software must first be loaded (see installation instructions included with your **Palm** device).

- 1) Insert **KeyLink** disk into floppy drive (A)
- 2) On Windows Taskbar select **Run**
- 3) Type **A:\keylink.prc**
- 4) Select **OK**
- 5) Select **Done** from Install Window
- 6) **HotSync** the **Palm** device with your computer to load the software

Tap on **KeyLink** icon on **Palm** screen to access options menu

Alternate installation-

- 1) Insert **KeyLink** disk into floppy drive (A)

- 2) On Windows Taskbar select **Run**
- 3) Or click on **My Computer** in **Windows Desktop**, Select **A:**
- 4) Click on **KeyLink** icon
- 5) Select user and click **Ok**, on **Install Tool 3.0**
- 6) click **Done**, click **Ok**
- 7) Connect computer to **Palm** device and press **HotSync**

Tap on **KeyLink** icon on **Palm** screen to access options menu

Deleting KeyLink software

If you need to remove the **KeyLink** software, begin at the **Applications** menu on the **Palm Device**. Select the **Menu** icon, select **Delete**, this will display all applications that can be deleted from the device.

Tap **KeyLink**, tap **Delete**, verify deletion by tapping **Yes**, and tap **Done** to return to **Applications** menu. The **KeyLink** software and icon should now be deleted.

Attaching KeySync Keyboard

The **KeySync** keyboard has a standard RS-232, Serial port, for direct connection to the existing cables that are supplied with **Palm Computing Devices**. Simply attach the cable to the keyboard; with or without the power supply connected. All cables with serial connectors will allow connection, including cradle and travel cables.

Batteries & Power

The **KeySync** keyboard has its own power, supplied by the 3 AAA batteries, and will not drain the battery of the **Palm Device**. When the charging cable is attached, the **Palm Device** will charge normally, but the batteries in the **KeySync** will not charge. Alkaline batteries as supplied with your keyboard are recommended. To install or change batteries, depress

tabs to remove battery cover, insert 3 AAA alkaline batteries as indicated, replace cover.

Travel Switch

The **KeySync** keyboard is equipped with a battery saver circuit that automatically powers down the keyboard after a few minutes, if no keys are depressed. The keyboard will automatically repower when any key is depressed.

To prevent the batteries from draining when the keyboard is placed into a briefcase or purse, a **Travel Switch** is located on the upper left side of the case. Sliding the switch from **Normal** to **Off** will disable all keyboard functions. Remember to return the switch to the **Normal** position for standard operation. If you are not placing the keyboard in a situation where the keys are being activated by external contact, you will not need to use the **Travel Switch**.

Note: In some situations, where the keyboard is connected to an empty **Palm** cradle, and a power supply is not connected, the keyboard batteries may have a shorter life. It is recommended that the power supply remain connected, the serial cable is detached from the keyboard or the **Travel Switch** is moved to the **Off** position.

KeyLink 1.0 Options

Tap **Off** to turn the KeyLink software off
Tap **On** to turn the KeyLink software on

It is necessary to turn the **KeyLink** software **On** after a **HotSync** function is completed. When a **HotSync** function is started, **KeyLink** is automatically disabled.

It is necessary to turn the **KeyLink** software **Off**, to utilize the serial cable for certain functions and devices other than the **KeySync** keyboard, such as some e-mail applications. The **Palm** screen will display a message indicating the serial port is in-use. If KeyLink is turned **Off**, you will not receive this message

Function keys

This screen will allow you to set preferences for the **F1 – F6 Hot Keys** located at the top of your **KeySync** keyboard. Tap on the setting next to each number and select the desired application for each *Hot Key*. The options for each key are any application that is installed on your **Palm Computing Device**.

After you make a selection, **KeyLink** will save the settings upon exiting the screen. To exit, tap **Done** button or return to the **Applications** menu.

Note: Tapping the **i** symbol in the upper right corner will drop down screens with helpful hints in using the KeyLink software. These notes will answer some of the frequently asked questions about the operation of the software.

Other options

Activating the **Click** check mark will enable a “click” audio indicator when typing

Repeat speed and **Repeat delay** will allow you to customize the **KeySync** keyboard to your personal typing style. Adjusting the speed and delay by moving the position indicator with your stylus. The **Test area** is to check and verify your changes. The **KeyLink** software will store and retain any changes when you exit the **Options** screens.

Special keyboard functions

Each of the applications on your **Palm Computing Device** has different functions and different keyboard input requirements. The **KeySync** keyboard and **KeyLink** software will allow you to perform most functions that would normally require a stylus “tap”.

The software utilizes the **Fn, Ctrl, Option, Alt, Tab, Shift, Return, Backspace** and **arrow** keys in combination with other keys to perform various functions. Some practice in each application will familiarize you with the individual functions. The most commonly applied keys are:

Tab – in most applications allows you to toggle or advance fields

Alt – Toggles up / down Menu, same as tapping Menu icon

Alt-(any alpha key) – Menu command for that key (example Alt-N = New)

Alt-Up arrow – Same as Up button on screen

Alt-Down arrow – Same as Down button on screen

Alt-Left arrow – Move to beginning of line

Alt-Right arrow – Move to end of line

Ctrl-Left arrow – Move back one word

Ctrl-Right arrow – Move forward one word

Ctrl-Shift-Right arrow – Select next word right

Ctrl-Shift-Left arrow – Select next word left

Shift-Left arrow – Select next character left

Shift-Right arrow – Select next character right

Shift-Up arrow – Select previous line

Shift-Down arrow – Select next or additional line

(Note: These functions are limited in “Address”)

Ctrl-Backspace – Delete next character

Ctrl-X,C,V – Commands for X=Cut, C=Copy, V=Paste

Ctrl-Alt-Backspace – Turn off Palm Device

Ctrl-Alt-Return – Same as OK button, or Done button

Ctrl-Alt-(any alpha key) – Same as the screen button starting with the letter

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KeySync

Operation Manual



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